



Dear Site holder,

RE: TRADE STALL APPLICATION – Casterton P&A Society Show

Thank you for expressing interest in being involved with our upcoming 151st Casterton Pastoral & Agricultural Show!!

Event details are:

- **Show date: Saturday 9th November 2019**
- Event is located at Island Park, Casterton
- Set up can commence from 7am with trading from 9am-4pm
- Site fees are:
 - **Small (3m x 3m) site \$25** (incl. 1 complimentary admission ticket)
 - **Medium (6m x 3m) site \$40** (incl. 1 complimentary admission ticket)
 - **Large (over 3m x 3m) site \$70** (incl. 1 complimentary admission ticket)
 - Additional admission tickets can be purchased for \$15 per person
- No raffles are to be conducted by exhibitors on the day, and all promotional material must only be distributed from your trade stall.
- You will need to provide your own tables, marquees, and chairs.
- There are limited powered sites available. Power can be provided at a cost of \$20 per site. All electrical leads are the responsibility of the site holder and must be inspected, dated and tagged by a licensed electrician with a current tag. Please note only 240 Volt power is available.
- Allocation of space is at the discretion of the Casterton P&A Society and the Society reserves the right to relocate any site holder as it deems fit.
- It is mandatory that all traders hold their own public liability insurance; a certificate must be supplied.
- It is mandatory that all Food stalls and caterers must be registered with www.stretrader.health.vic.gov.au
- All food vendors must be willing to receive P&A Society meal tickets as payment from judges and stewards on the day. Vendors will be reimbursed funds upon visiting the Secretary's office.
- Stall Advertising – In order to advertise your stall on social media, flyers, print media and the Internet, please provide us with the following; logo artwork, two product images and a photo of your stall setup. Images can be emailed to Priscilla at bassendean@y7mail.com.
- Trade and Food Stalls are only required Saturday 9th November 2019.

To indicate your interest in participating in this event, please complete the enclosed application form and return all paperwork no later than 28th October 2019. You will receive an email confirming that your application has been received.

Please ensure you have enclosed:

- **Completed Application for Trade Stall**
- **Copy of current Certificate of Currency**
- **Copy of Stretrader Statement of Trade (if food vendor)**
- **Payment or confirmation of payment**

If you have any queries please do not hesitate to contact:

- Priscilla McEachern on 0439 087 373 for Trade Stalls or Food Stalls

We look forward to hearing from you!

Kind Regards,

Priscilla McEachern
Trade Stall Co-ordinator

Application for Traders Stall

Vendor Details:

Name	
Business Name (if applicable)	
Mailing Address	
Mobile	
Email	
Brief description of product/stall	
Grand Parade Entrants	Yes / No <i>(Strongly Encouraged, Anything welcome)</i>
Facebook Page	Yes / No FB Name:
Stall Advertising	Yes / No <i>Logo & Images attached</i>

Site Requirements:

Site Details	Fee	No. Required	Subtotal
Small (3m x 3m)	\$25		\$
Medium (6m x 3m)	\$40		\$
Large (>6m x >3m)	\$70		\$
PLUS Power	\$20		\$
PLUS additional Admission Tickets <i>(One admission ticket included in site cost)</i>	\$15		\$
		TOTAL	\$

Payment Details:

Please make cheques payable to Casterton P&A Society Inc or alternatively electronic funds transfer to BSB 633-108 Account No. 1601-27213

Application forms & full payment must be returned by **28th October 2019**, to Priscilla McEachern
Post: 14 Limestone Creek Rd Strathdownie Vic 3312 or Email: bassendean@y7mail.com

I hereby adhere to keep the Casterton P&A Society, indemnified against all claims, demands, proceedings, damages, expenses or costs by or at the instance of any other person in relation to or in conjunction with the erection, maintenance, operation or removal of the said display. I also agree to abide by the decision of the Casterton P&A Society committee or representative in respect to position of the site allocated to me and agree to abide by the terms and conditions contained in this package.

Signed: _____ **Dated:** / / .